

# Application to vote by emergency proxy based on occupation, service or employment



## How do I apply to vote by proxy?

- 1** You must ask someone if they are willing and able to be your proxy and vote on your behalf. Please note that a person can only be the proxy for close relatives and up to two other people at the same election or referendum.\*
- 2** Unless you are registered to vote as a service voter, you must get an appropriate person to sign your application. See notes below for information on who can support your application.
- 3** Make sure **you** complete all sections of the form and supply your date of birth and signature.
- 4** Return your form to your local electoral registration office. You can find their details at [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk)

Please **do not** return your form to the Electoral Commission. **Please note:** this form can only be used after 5pm, **on the sixth working day** before an election and must arrive at your electoral registration office before 5pm on the day of the election. If you are not already registered to vote, your application to register must have reached the Electoral Registration Officer by midnight, **12 working days** before the poll.

This form and these deadlines do not apply in Northern Ireland. Visit [www.eoni.org.uk](http://www.eoni.org.uk) for more information.

In Scotland, this form cannot be used for local government elections since an elector cannot appoint an emergency proxy at a local government election on the grounds that their occupation, service or employment means they cannot go to the polling station in person.

## Voting by proxy

In England and Wales you must be aged 18 or over on polling day to vote at an election or referendum.

In Scotland, you must be aged 16 or over on polling day to vote in Scottish Parliamentary and local government elections, and must be 18 or over on polling day to vote in the European Union Referendum and UK Parliamentary or European Parliamentary elections.

If you are not able to attend the polling station in person for reasons relating to your occupation, service or employment, and you only become aware of this after 5pm on the sixth working day before an election, you can apply to vote by emergency proxy (someone else voting on your behalf). You can apply up until 5pm on election day. This does not apply to local government elections in Scotland.

This form should not be used if you have been detained in a hospital under Section 145 of the Mental Health Act 1983 in England and Wales or Section 329 of the Mental Health (Care and Treatment) (Scotland) Act 2003 in Scotland.

\* By referendum we mean the European Union Referendum, Neighbourhood Planning Referendums, Council Tax Referendums, Mayoral & Governance Arrangements Referendums, and Local Authority Advisory polls. If you wish to apply to vote by post for a different type of referendum, please contact your Electoral Registration Officer.



## Who can support my application?

### ■ I'm self-employed, who can support my application?

A person aged 18 years or over who knows you and is not your spouse, civil partner, parent, grandparent, brother, sister, child or grandchild. They need to complete section 8 of the form.

In Scotland, at Scottish Parliamentary elections, your supporter can also be a person aged 16 or 17 years old, who knows you and is not your spouse, civil partner, brother, sister, child or grandchild. They need to complete section 10 of the form.

### ■ I'm employed, who can support my application?

Your employer or another authorised person at your workplace. They need to complete section 9 of the form.

### ■ I am registered as a service voter, who can support my application?

If you are a member of the Armed Forces, a Crown servant, a British Council employee, or the spouse or civil partner of one of the above, or in Scotland, the child of one of the above, and you are registered as a service voter, you do not need support for your application.

## What happens after I've returned this form?

- Your proxy must go to **your** polling station to vote on your behalf.
- You should tell your proxy how you want them to vote on your behalf, for example, which candidate, party, or outcome.
- Your local election office will tell your proxy when and where to vote on your behalf.
- You will need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact your Electoral Registration Officer.

## Voting as proxy

A person can only be a proxy for close relatives and up to two other people at an election or referendum.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

The person you wish to appoint as your proxy can only act as proxy if they are 18 or over (16 or over in Scotland at Scottish Parliamentary elections) and they are (or will be) registered for that election or referendum.

## More information

If you have any questions about voting by proxy, go to [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk) or contact your electoral registration office.

In England and Wales, the electoral registration office is based at your local council. In Scotland, it may be a separate office. For contact details, go to [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk)

Electoral Registration Officers will only use the information you provide for electoral purposes. They will look after personal information securely and will follow the Data Protection Act 1998. Electoral Registration Officers will not give personal information about you to anyone else or another organisation unless they have to by law.

# Application to vote by emergency proxy based on occupation, service or employment



**Only one person can apply to vote by emergency proxy using this form.** Write in black ink and use **BLOCK LETTERS**. When you have filled in every section and signed the form yourself, send it to your local electoral registration office. You can get the address at [www.aboutmyvote.co.uk](http://www.aboutmyvote.co.uk)

## 1 About you

Surname

First names (in full)

Your current full address

Postcode or BFPO

Your correspondence address (if different)

Daytime telephone or mobile number (optional)

E-mail address (optional)

## 2 About your proxy

Full name

Relationship to you (if any)

Full address

Postcode

## 3 At which election do you want a proxy?

I want to vote by proxy at the election(s) held on:

Date 

D	D	M	M	Y	Y	Y	Y

## 4 Your employment details and reason you can't vote in person

Please fill in Section A if you are self-employed, Section B if you are employed, or Section C if you are a service voter.

### A – Self-Employed

I am self-employed as (give job title):

I am not able to go to the polling station on election day for the following reason related to my occupation:

### B – Employed

I am employed by (give employer's name and address):

As (give job title):

I am not able to go to the polling station on election day for the following reason related to my employment:

### C – Service voter

Tick the type of service voter that applies:

I am a member of the Armed Forces

I am a Crown servant

I am a British Council employee

I am the spouse or civil partner of one of the above

I am not able to go to the polling station on election day for the following reason related to my service (or that of my spouse or civil partner):

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## 5 When did you become aware of the reason?

Time \_\_\_\_\_

Date 

D	D	M	M	Y	Y	Y	Y

## 6 Your date of birth and declaration

**Declaration:** I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to 2 years and/or a fine.

**Date of birth:** Please write your date of birth 'DD MM YYYY' in the black boxes below, **using black ink**.

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**Signature:** Sign below, keeping within the grey border.

If you are unable to sign this form, please contact your Electoral Registration Officer.

## 7 Date of application

Today's date 

D	D	M	M	Y	Y	Y	Y

If the applicant is self-employed, their supporter should complete section **8**. If the applicant is employed, their employer, or a person on behalf of their employer, should complete section **9**.

Section **10** is only relevant in Scotland, and should only be completed if the applicant is self-employed and their supporter is aged 16 or 17 years old and is only valid for Scottish Parliamentary elections

**Note:** if you are registered to vote as a service voter, you do not need support for your application.

# Application to vote by emergency proxy based on occupation, service or employment



## 8 Supporter's declaration (if the applicant is self-employed)

Read the notes to see who can support this application. Please ask the person who is supporting your application to give their name and address.

Supporter's full name

Supporter's address

Postcode

### Declaration:

- I am aged 18 years or over
- I know the applicant
- I am not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4 and 5 are true

Signature

Date

D	D	M	M	Y	Y	Y	Y		

## 9 Employer's declaration (if the applicant is employed)

Read the notes to see who can support this application. Please ask the person who is authorised to support your application to give their name, address and position.

Supporter's full name

Supporter's address

Postcode

Supporter's position with the employer

### Declaration:

- I am the applicant's employer or an employee with authority to act for the employer
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4 and 5 are true

Signature

Date

D	D	M	M	Y	Y	Y	Y		

# Application to vote by emergency proxy based on occupation, service or employment



## Scotland only: declarations by 16 or 17 year olds (valid for Scottish Parliamentary elections only)

### 10 Declaration by 16 or 17 year old supporter: if the applicant is self-employed'

Read the notes to see who can support this application. Please ask the person who is supporting your application to give their name and address.

Supporter's full name

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Supporter's address

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Postcode

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#### Declaration:

- I am 16 or 17 years old
- I know the applicant
- I am not the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements in Parts 4 and 5 are true

Signature

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Date

D	D	M	M	Y	Y	Y	Y		